MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY (FINANCIAL MANAGEMENT AND COMPTROLLER)

ASSISTANT SECRETARY OF THE NAVY (FINANCIAL MANAGEMENT AND COMPTROLLER)

ASSISTANT SECRETARY OF THE AIR FORCE (FINANCIAL MANAGEMENT AND COMPTROLLER)

COMPTROLLERS OF THE DEFENSE AGENCIES

DIRECTOR, BUDGET AND FINANCE, WASHINGTON HEADQUARTERS SERVICES

SUBJECT: DoD Nominations for Chief Financial Officers (CFO) Fellows Program

The Department is seeking nominees for the Chief Financial Officers (CFO) Council Fellows Program. The Fellows Program was established to provide the federal government with a cadre of diverse, experienced well-qualified individuals who will serve as a source of future financial management leaders. The Fellows Program is designed to provide challenging developmental assignments in a host organization outside one's sponsoring agency, as well as to provide professional training through the Federal Executive Institute and the U.S. Department of Agriculture Graduate School. A document outlining the Department of Defense CFO Fellows Program Policy and Procedures is attached. Additional information about the CFO Fellows Program may be found at <a href="http://www.dfas.mil/people/dodcfofp.htm">http://www.dfas.mil/people/dodcfofp.htm</a> on the Internet.

Participation in the Fellows Program by members of your staff is considered to be an excellent investment in their future as well as a sound investment in the future financial management of both your organization and the federal government as a whole. Accordingly, I encourage participation in the Fellows Program by your best employees. Additionally, I request that copies of this memorandum and the attachment be widely disseminated within your organizations to include, but not be limited to, human resource development offices at both the headquarters and field levels.

Nominations for the Fellows Program should be prepared in accordance with the attached information and submitted to the Defense Finance and Accounting Service Chief Financial Officers Council Fellows Program Coordinator by January 15, 2002.

/signed/ Nelson Toye Deputy Chief Financial Officer